

# Poplar Bridge Early Release Notice

Early Release Notice: **Fax to 952-681-5401**  
and make a follow-up phone call to confirm receipt to 952-681-5400

Today's Date: \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Student's Name \_\_\_\_\_

Date of Early Release \_\_\_\_\_ Approx. Pick-up Time \_\_\_\_\_

Reason for Early Release \_\_\_\_\_

\_\_\_\_\_

Name of Person Picking Up Student

\_\_\_\_\_

Phone # Where Parent/Guardian  
May Be Reached \_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature

Date

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